

## Steps to Obtain NFHS Track and Field Officiating Certification

1. Obtain fingerprint clearance- All officials are required by law to have their finger prints on file and the NY State Department of Education. This is also referred to as the “Teach System.” Go to our association website – [www.gvtrack.com](http://www.gvtrack.com) and click on the “Documents” tab. There is a link for “Fingerprinting Procedures”, which explains the requirements in detail.
2. Attend volunteer training sessions. Applicants must attend and actively volunteer at two meets prior to being assigned to work. This is usually but not exclusively completed during the indoor season. This is coordinated by Rick Smith (Association President) [rickasmith53@yahoo.com](mailto:rickasmith53@yahoo.com)
3. Pay association dues \$60
4. Secure required officiating uniform ( see website/links/Merrill Enterprises Brochure)
5. Take NFHS certification test which is administered in the Winter prior to outdoor season. Certification runs from Spring through the Winter of the following season.
6. Attend all association meetings and training sessions as prescribed by the NY State Five Point Plan.